

JOB DESCRIPTION

JOB TITLE:	Operations Manager / Construction Manager (Depending on experience)	REPORTS TO:	Director of Operations
LOCATION:	New Mexico	SUPERVISION OF:	PMO Team

ElectriCom, a Utility Construction company founded in 1960, has experienced continuous growth since its inception. The company takes pride on focusing on family values both in the workplace and with its customer base. ElectriCom seeks employees with the ability and desire to work for a progressive company. ElectriCom offers a competitive package for both wages and benefits. Employees who show quality performance will have the opportunity for advancement and further development of skills. ElectriCom is an Equal Opportunity Employer.

JOB FUNCTION/PURPOSE

As an Operations Manager or Construction Manager, you should be skilled in both project and people management and have a strong interest in joining a successful and growing company. This role provides project oversight for telecommunication construction projects within an assigned area. Individual works to ensure project is constructed in accordance with design, budget and schedule throughout the project lifecycle.

DUTIES AND RESPONSIBILITIES

- Primary point of contact to manage the deployment, execution and closeout of a variety of fiber optic projects to include fiber to the cell-site (FTTCS), fiber to the building (FTTB), fiber to the home (FTTH), backhaul, backbone, and metro fiber ring build-outs in rural, residential, and metropolitan areas
- Oversight of site construction, budget and manpower for assigned project or geographical area
- Lead a construction team(s) within residential, rural, and metropolitan areas including in-house crews and sub-contractors
- Motivate, mentor and provide direction to your field team
- Manage project budget, scope definition, and project lifecycle with profit and loss responsibilities under Program Manager direction
- Manage and track project milestones and timelines. Track, review, and approve in-house and sub-contractor daily production reports, create and manage progressive project documentation
- Investigate project cost variances while ensuring that efficient processes are in place
- Resolves issues affecting projects scope, quality, effort, risk, and timeline
- Creates and manages contingency plans for the projects
- Ensure safety and quality policies and expectations are met
- Managing relationship to coordinate with customers, city officials, jurisdictional authorities,

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and utility representatives

- Must perform on-site surveys and coordinate field meetings to ensure projects meet the delivery/commitment dates identified
- Meet with various municipalities to review project scope and to ensure positive communication is maintained
- Regional travel required

COMMUNICATION RESPONSIBILITY

IES/ORGANIZATIONAL RELATIONSHIPS

- Ability to engage with the customer/client, and establish a cohesive relationship
- Ability to listen to customer's needs, and propose solutions to help resolve their issues.
- Be able to communicate internally and externally the technical aspects of the project in a clear and concise way.

EDUCATION & EXPERIENCE

- Minimum of 5 years in the telecommunications industry with outside plant construction, fiber optics, telecommunication architectures, optical transport equipment, and project management experience
- Experience preferred with OSP management, including quoting, construction and delivery
- Working knowledge of inside and outside plant fiber optic network infrastructure, engineering design and construction
- Proficiency with Email, MS Excel, Word, and Google Earth
- Must possess a valid driver's license as regional travel is required
- Advanced knowledge of public right of way and ISP/OSP Fiber Optic Plant deployments to include maintenance of traffic (MOT)

BENEFITS

- Option of choosing between 4 medical benefit plans
- Dental is offered
- Company paid life insurance
- Short and Long term disability
- Vacation accrual begins after 60 days of employment
- 6 Paid Holidays after 60 days of employment
- 16 hours of Personal Business time are awarded January 1st after one year of consecutive employment
- 401(k) Savings Plan with company match